ESPON
Seminar “Territories Acting for Economic Growth”
Rome, December 4-5th, 2014

Final Practical information

Registration
Delegates attending the seminar are kindly requested to complete the online registration form:
For further information, please contact the ESPON Secretariat: info@espon.eu

Meeting venue
The seminar will take place at:
Ministero delle Infrastrutture e dei Trasporti
Via Nomentana 2, 00161 Rome (www.mit.gov.it)
See the map below – the meeting venue is represented by the blue point

Plenary sessions will take place in the “Parlamentino” room, IVth floor
Workshops will take place in rooms n°4116 and n°4119, IVth floor
The working language of the meetings will be English

How to reach the meeting venue
The Ministry of Infrastructures and Transports (via Nomentana 2) can be reached with buses n°60 – 60L – 82 – 90 from the Termini Central Train Station, where the non-stop train for the airport (Leonardo Express) arrives. From the city centre (via del Corso, piazza Colonna) it is suggested bus n°62. For all the bus lines, the stop is Porta Pia. Once on board, remember always to request the stop.
Welcome cocktail – Wednesday 3 December 2014, 19:30 h.
A welcome cocktail has been organized on Wednesday 3 December, starting from 19:30 h.
The selected location is:
Hotel Forty Seven
via Luigi Petroselli 47, 00186 Rome (www.fortysevenhotel.com)
See the map below – the meeting venue is represented by the blue point

How to reach the welcome cocktail venue
Starting from the Ministry of Infrastructures and Transports, the Forty Seven Hotel can be reached by bus. From the Porta Pia stop located on the opposite side of the Ministry (stop n°71555) take bus n°60 until Piazza Venezia (end of the line). Once in Piazza Venezia (stop n°70387), take buses 170 (direction: Agricoltura) – 160 (direction: Rufino) – 628 (direction: Baronio) – 81 (direction: Malatesta) – 83 (direction: Partigiani FS). For all the bus lines, the stop is Petroselli (stop n°70543). Once on board, remember always to request the stop.

Formal dinner – Thursday 4 December 2014, 20:00 h.
A formal dinner has been organized on Thursday 4 December, starting from 20:00 h.
The selected location is:
Casale Consolini
Via delle Capannelle 201, Rome (www.casaleconsolini.it)
In order to reach the location, a free shuttle bus service, with an archaeological site visit, has been organised by the Ministry of Infrastructures and Transports.
Accommodation
The Ministry has pre-arranged rates for a number of hotels of different ratings around the meeting venue area and surroundings to suit everyone's budget. In addition, we have also added a number of other suggested hotels without arranging a specific rate for the delegates. Please find details in Annex 1: Hotel Accommodation. DELEGATES ARE ADVISED TO ARRANGE ACCOMMODATION IN GOOD TIME AS ROOMS ARE SUBJECT TO AVAILABILITY.

How to get in Rome by plane
ROME “LEONARDO DA VINCI – FIUMICINO” INTERNATIONAL AIRPORT
Airport operator: Aeroporti di Roma (ADR), www.adr.it
Contact number ADR: +39.06.65.951 (24h)
Flight Information Alitalia: 892.010 (24h);
Please find details in Annex 2: Airport map.

Transportation from/to the airport
The "Leonardo Da Vinci – Fiumicino" International Airport is located approximately 35/40km southwest of the city and there is rapid access to the city center via express bus routes and suburban railway system and taxis.

- Railway station "Fiumicino Aeroporto" and express train to Rome
From the "Fiumicino Aeroporto" train station, located inside the airport (2 floor reachable by lift or escalator) you can reach the city center with the Leonardo Express, a non-stop train service devoted exclusively to airport passengers, to/from Roma Termini Central Train Station. Departures are every 30 minutes and journey time is around 35 minutes. Tickets for Leonardo Express (14€) should be bought at the airport station. For more detailed information, please visit the website: https://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-train

- Bus
"Leonardo da Vinci – Fiumicino" airport is served by several bus lines, which connect the airport with the Termini Central Train Station:
  - TERRAVISION - www.terravision.eu
  - SIT BUS SHUTTLE - www.sitbusshuttle.it
  - T.A.M. Srl - www.tambus.it
  - ATRAL-SCHIAFFINI - www.atral-lazio.com; www.romeairportbus.com
For more detailed information, please visit the website: https://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-bus

- Taxi
At Terminals 1, 2, 3 and 5 of "Leonardo da Vinci" airport there is available a taxi service to Rome city center. A taxi from the airport to the city center costs a flat rate of 48€. The rate includes all applicable surcharges and extras.
Transportation within Rome

- **Bus and tram** In Rome, buses and trams are run by ATAC ([www.atac.roma.it](http://www.atac.roma.it)). The main bus station is in front of Roma Termini Central Train Station in Piazza dei Cinquecento, where there's an information booth (7.30am – 8pm). Other important bus hubs are at Largo di Torre Argentina, Piazza Venezia and Piazza San Silvestro. Buses generally run from about 5.30am until midnight, with limited services throughout the night on some routes.

- **Subway and suburban railways** The subway network consists of two lines: A (the red one) and B (the blu one). Trains run from 5.30am until 11.30pm (1.30am on Friday and Saturday). There are also several suburban railways. Network map is available at the following website: [http://www.atac.roma.it/files/doc.asp?r=4](http://www.atac.roma.it/files/doc.asp?r=4).

- **Taxi** There are several taxi companies operating in Rome. Official rates are posted in the taxis and on [www.romaturismo.it](http://www.romaturismo.it) (click on Rome Welcomes You, Transportation, When in Town, Taxi). To book a taxi by phone, try the following: **Cosmos** (+39.06.881.77); **La Capitale** (+39.06.49.94); **Pronto Taxi** (+39.06.66.45); **Radio Taxi** (+39.06.35.70); **Samarcanda** (+39.06.55.51); **Tevere** (+39.06.41.57). Please note that if you phone for a taxi, the meter is switched on immediately and you pay from wherever the driver receives the call.

General information about Rome and Italy

- **Language** Italian is the official languages of Italy. In Rome, English is often spoken in shops and restaurants.

- **Local Time** Italy is GMT/UTC + 01:00 hour (from late March till late October Italy participates in the Western European summer time scheme GMT: +2 hours)

- **Climate and Weather** Rome enjoys a typically Mediterranean climate. Summers (from June to September) are hot and dry with temperatures often soaring to 37°C. High humidity is also common, particularly in July and August. Winter tends to be moderate, at least by northern European standards, with temperatures averaging around 10°C to 15°C between December and February.

- **Banks** Banks are usually open 08:30 - 13:30 and 15:00 - 16:00 (Mon - Fri). Very few open on Saturdays.

- **Post Offices** Post offices are generally open 08:30 – 13:30 (Mon to Fri) / 08:30 – 13:00 (Sat). Some central post offices (eg: at piazza San Silvestro) stay open until 19:00. For more detailed information, please visit the website: [www.poste.it](http://www.poste.it)

- **Shops** Shops in Rome usually open at 09:00 – 13:00 and 15:30 – 19:30/20:00, except on Sundays and Monday mornings. Some of the bigger shops and large DVD/Bookshops are open all day, and sometimes stay open to 22:00. Many shops are also open on Sundays, but most small shop will be closed. Grocery shops also close on Thursday afternoons.

- **Currency and exchange** The currency of Italy is the Euro. You can change your money in banks, at post offices or at a cambio (exchange office). There are exchange booths at Stazione Termini and at Fiumicino airport. In the center, there are numerous exchange booths. Always make sure you have your passport, or some form of photo ID, at hand when exchanging money.
• **ATMs** ATMs (known in Italy as *bancomat*) are widely available in Rome and most will accept cards tied into the Visa, MasterCard, Cirrus and Maestro systems. As a precaution, though, check that the appropriate logo is displayed on the ATM before inserting your card.

• **Electricity** Electricity is supplied at 220 volts A/C, 50 Hz cycle. Adapters may be required for electrical equipment from other countries (Two pin round pronged plugs).

• **Public Holidays during Italian Presidency**
  - Friday 15/08/2014 Assumption of Mary
  - Saturday 01/11/2014 All Saints
  - Sunday 02/11/2014 All Soul’s
  - Tuesday 04/11/2014 National Unity Day Italy
  - Monday 08/12/2014 Immaculate Conception
  - Thursday 25/12/2014 Christmas Day
  - Friday 26/12/2014 St. Stephen’s Day

• **Useful numbers**
  - Dial code for Italy: +39
  - Police (Polizia): 113
  - Ambulance: 118
  - Fire: 115
  - Emergency Break-Through: 4197
  - English-speaking doctors: +39.06.488.23.71

• **Rome travel guide** Practical information and tips for moving around Rome, starting upon arrival at the airport at P.I.T - *Tourist Information Point of Rome* located inside the airport in the Arrivals Area T1 – T3 (opening hours: 09:00 – 19:30) For more detailed information, visit also the city’s official visitors’ guide [www.turismoroma.it/?lang=en](http://www.turismoroma.it/?lang=en) and the website [www.rome.info](http://www.rome.info)

• **Italy travel guide** The Italian Tourism Official website is: [www.italia.it/en/home.html](http://www.italia.it/en/home.html)

Many relative applications are available for download on your smartphone via the App Store.

**Contact information**

• **Registration**
  - ESPON Secretariat
    - Email: info@espon.eu
    - [www.espon.eu](http://www.espon.eu)

• **Logistics**
  - **Zaira Piazza**
    - Ministry of Infrastructures and Transports
    - Via Nomentana 2 – 00161 Rome
    - Tel.: +39.06.44.12.22.08
    - Email: zaira.piazza@mit.gov.it
    - [www.mit.gov.it](http://www.mit.gov.it)
  - **Roberto Calise**
    - Ministry of Infrastructures and Transports
    - Via Nomentana 2 – 00161 Rome
    - Tel.: +39.06.44.12.42.15
    - Email: roberto.calise@mit.gov.it
    - [www.mit.gov.it](http://www.mit.gov.it)
### Hotel Accommodation - Annex 1

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Room type and prices</th>
<th>Address &amp; Website</th>
<th>Distance from the venue</th>
<th>Special offer (when available)</th>
</tr>
</thead>
</table>
| **Turner Hotel (4****)** | **Double single use 70 EUR**  
This rate include: breakfast, taxes and services, internet wifi and air conditioning  
City tax NOT included (6 Euro/day)  
Cancellation/modification free 3 days before the day of arrival | Via Nomentana, 29  
Tel. +39.06.44.25.00.77  
info@hotelturner.it  
www.hotelturner.com | The hotel is located in front of the venue |  |
| **Porta Pia (3***)** | **SPECIAL OFFER**  
**Double single use 60 EUR**  
This rate include: breakfast, taxes and services, internet wifi, air conditioning, city tax  
Cancellation/modification free 2 days before the day of arrival | Via Messina, 25  
Tel. +39.06.44.24.99.11  
hotelportapia@libero.it  
www.hotelportapia.it | 280 m. | Please contact the hotel and mention ESPON in order to benefit of the special offer |
| **Lloyd (3***)** | **Single room 50 EUR**  
**Double single use 50 EUR**  
This rate include: breakfast, taxes and services and air conditioning  
City tax NOT included  
Free cancellation/modification 2 days before the day of arrival | Via Alessandria, 10  
Tel. +39.06.44.288  
info@hlloyd.it  
www.hlloyd.it | 300 m. |  |
| **Lilium (3***)** | **SPECIAL OFFER**  
**Double single use non refundable: 60 EUR**  
**Double single use standard: 80 EUR**  
This rate include: breakfast, taxes and services, internet wifi and air conditioning  
City tax NOT included  
Free cancellation/modification 7 days before the day of arrival (only for standard rate) | Via XX Settembre, 58  
Tel. +39.06.47.41.133  
liliumhotel@gmail.com  
www.liliumhotel.it | 450 m. | Please contact the hotel and mention ESPON in order to benefit of the special offer |
| **Galeno (2***) | **Double single use 50 EUR**  
This rate include: breakfast, taxes and services, internet wifi and air conditioning  
City tax NOT included  
Cancellation/modification free 3 days before the day of arrival | Via dei Villini, 10  
Tel. +39.06.44.02.045  
info@hotelgaleno.it  
www.hotelgaleno.it | 400 m. |  |
### Leonardo da Vinci – Roma Fiumicino

**Arrivi / Arrivals**

**Stazione ferroviaria**
Raggiungere il secondo piano con l’ascensore o la scala mobile e seguire le indicazioni

*Train Station*
Go to the second floor by lift or escalator and follow signs

**Parcheggi Comfort A-B-C-D-E**
Raggiungere il secondo piano con l’ascensore o la scala mobile e seguire le indicazioni

*Comfort Car Park A-B-C-D-E*
Go to the second floor by lift or escalator and follow signs

**Navette per gli hotel e bus di collegamento con la città**
Raggiungere i rispettivi parcheggi situati di fronte al T3, livello arrivi

*Hotel courtesy shuttle and buses to the city centre*
Located in the parking area in front of T3, arrivals level

**Bus di collegamento con la città (bus COTRAL)**
Fermate all’esterno del T1, livello arrivi

*Buses to the city centre (COTRAL bus)*
Bus shops located outside T1, arrivals level
<table>
<thead>
<tr>
<th>Service Type</th>
<th>Instructions</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rent a car without driver</strong></td>
<td>Go to the second floor by lift or escalator and follow signs</td>
<td>Offices at T1 and T3, arrivals level</td>
</tr>
<tr>
<td><strong>Rent a car with driver</strong></td>
<td>Offices at T1 and T3, arrivals level</td>
<td></td>
</tr>
<tr>
<td><strong>Taxi</strong></td>
<td>Raggiungere l'esterno del T1 o del T3, livello arrivi</td>
<td>Parked outside T1 and T3, arrivals level</td>
</tr>
<tr>
<td><strong>Car Valet</strong></td>
<td>Raggiungere l'esterno del T1, livello arrivi</td>
<td>Parked outside T1, arrivals level</td>
</tr>
<tr>
<td><strong>Cassa parcheggio</strong></td>
<td>Raggiungere l'esterno del T1, livello arrivi</td>
<td>Parked outside T1, arrivals level</td>
</tr>
<tr>
<td><strong>Navetta gratuita per il T5</strong></td>
<td>Fermate all'esterno del T3, livello partenze.</td>
<td>Shuttle bus stops outside T3, departures level</td>
</tr>
<tr>
<td><strong>Navetta gratuita per il Parcheggio Economy</strong></td>
<td>Fermate all'esterno del T1, del T2 e del T3, livelli partenze e arrivi</td>
<td>Shuttle bus stops outside T1, T2 and T3, departures and arrivals levels</td>
</tr>
<tr>
<td><strong>Hotel Hilton Rome Airport</strong></td>
<td>Parked outside T1 and T3, arrivals level</td>
<td>Located in front of T1 and T3, arrivals level.</td>
</tr>
</tbody>
</table>