TEVI – Territorial Evidence Support for European Territorial Cooperation Programmes

Targeted Evidence Support

Territorial Evidence Report
Part 1: Programme Territorial Characterisation

Template for information collection
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1 Introduction

This document is destined to each programme group leader. It constitutes the very first step of the data collection necessary for the drafting of one of the main outcomes of the study, namely the Territorial Evidence Report. As per the Terms of Reference, the information collection is divided into two main parts:

(1) Part 1: Programme Territorial Characterisation

(2) Part 2: Programme Reference Analysis vis-à-vis the European context

The aim of this document is to provide the structure of part 1, indications on the information content to be collected and analysed as well as guidance on how to execute the task at hand.

Two types of information are to be collected, qualitative and quantitative. Qualitative information cover, inter alia, the programme area description, specificities on the alignment of the programme with the EU 2020 strategy and current state of the art, description of the needs and challenges and main development trends. This information is mainly is extracted and reported following the structure outlined in section 4 of this document. Quantitative data are likewise retrieved and include programme indicators, baseline values, target values, annual values among other data which can help depict each programme’s current situation, needs and priorities. For this purpose, a data collection grid is provided.

The working documents referred to in this report are listed in the table below.

<table>
<thead>
<tr>
<th>Document title</th>
<th>Purpose</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stakeholder Communication Plan</td>
<td>Guide programme group lead and clarify the communication streams as well as information exchanges</td>
<td>pdf</td>
</tr>
<tr>
<td>Programme data collection grid</td>
<td>Gather general as well as specific information on each programme, in particular on the programme indicators in use.</td>
<td>Excel</td>
</tr>
</tbody>
</table>

Please note that you can double-check and take stock on the information already gathered when drafting the tender (please see annex 4.3 of the tender).

1 Complementary information will be send at a later stage for carrying out Part 2 information collection
2 Data Collection – Step-by-Step

(1) As mentioned in section 3.2 of the Stakeholder Communication Plan, please contact the programme stakeholders and retrieve the following documents:
   (a) Latest version of the Cooperation Programme document
   (b) Annual Implementation Report – if only a short overview (or just the Citizens’ summary) on the status of the implementation is available, please ask your contact to provide you with the full version of the report(s).
   (c) Programme Manual
   (d) Ex-ante evaluation report

→ If the documents are found online, please make sure to check with the programme stakeholders that you have retrieved the latest version
→ This list is non-exhaustive, please ask the programme stakeholders to provide you with any other internal working documents which could bring valuable information, especially with regards to the assessment of existing indicators.
→ Please note that depending on the programme, additional relevant “summary documents” or links can be provided on the programme’s documentation webpage

(2) Review the programme documents you have read when writing short programme profile for the tender and closely examine the new documents which may have been published or made available to you. In parallel, make yourself familiar with the structure and information content to be reported in both section 4 of this document and in the Programme data collection grid (Excel file). Please start filling out those data collection tools.

(3) Please note that one completed report on Part 1 has to be submitted along with the accompanying Excel file per programme.

(4) The report should not exceed 3 pages.

(5) Please do not alter the structure of the report or of the data collection grid.

(6) Please send your output by 23.04.2018, end of business, to the contact persons named at the beginning of this document.
3 Task overview

This section elaborates on the specificities of the TER’s Part 1, i.e. conducting a territorial characterisation through a baseline assessment of each of the selected programme territories.

The aim is to collect information on the relevant aspects of the general context in which a programme is implemented and that are likely to have an influence on the performance of the programme. As such, strengths and weaknesses within the programme region shall be identified and a clearer picture on the intended impacts as well as on the direction of change influencing the achievement of the programme’s objectives presented.

Specifically, the baseline assessment of the programme’s regions shall detail the needs and challenges faced. Elements corresponding to the EU2020 objectives of smart, inclusive and sustainable growth will be examined both individually and in parallel to comprehend all specificities of the programme contextual information under scrutiny. The baseline assessment will answer the following main questions:

- What is the programme’s socio-economic and environmental situation?
- What specific needs and development trends can be identified?
- How is contextual information reflected by the programme’s thematic priorities and captured by the programme indicators?
4 Part 1: Programme Territorial Characterisation

4.1 Programme ID

<table>
<thead>
<tr>
<th>CCI number:</th>
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<tbody>
<tr>
<td>Title of the programme:</td>
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<tr>
<td>Version:</td>
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<tr>
<td>First year:</td>
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<td>Last year:</td>
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<td>Eligible from:</td>
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<td>Eligible until:</td>
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<td>EC Decision Date:</td>
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<td>EC Decision number:</td>
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4.2 Context and programme area description

Geographical location & territorial characteristics (e.g. demographic data, main economic characteristics)

Countries involved, total budget, Funds covered...etc.

Please use the information reported in the cooperation programme document.

4.3 Contribution to EU 2020 strategy & situation in the programme area

Please state the overall programme objective for the current programming period.

Please describe the programme contribution to each of the following EU 2020 strategy pillars:

(I) Smart Growth
(II) Sustainable Growth
(III) Inclusive Growth

4.4 Overview needs and challenges

Please present here the main aspects of the SWOT analyses/analysis presented in the Cooperation Programme document. The type of SWOT analysis can vary from programme to programme as to cover each Thematic Objective individually or be aligned with each one of the three EU 2020 strategy pillars.

What are the most important thematic fields?

Please provide a summary of the main challenges and needs identified, especially when addressed in the framework of the cooperation programme.
Does the cooperation programme document refer to an integrated approach to territorial development, and if so, what shared transnational challenges identified and responses proposed?

4.5 Overview on the selected Thematic Objectives, Priority Axis, Investment priority, specific objectives

Describe the Thematic Objectives (TO), corresponding to the Priority Axis (PAx), Investment Priority (IP) and Specific Objective (SO) selection justification and relevance in line with the main challenges and needs previously described, lessons learnt from the previous programming period…etc.

Please insert the title of each TO, PAx, IP and SO in the Programme data collection grid.

Please make sure all the information inserted in the Excel file is translated into English.

Please describe the types of beneficiaries targeted under each IP.

Please describe the programme coordination and synergies with the ESI Funds and other EU instruments (Horizon 2020, LIFE, COSME…).

Per SO, please describe the expected results and main change sought.

4.6 Indicators selected in the Programme: Initial assessment

Add here any complementary information on the indicators (stemming from ex ante evaluation, implementation reports…etc.)

Total max. Length of Part 1: 3 pages
ESPON 2020 – More information

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The ESPON EGTC is the Single Beneficiary of the ESPON 2020 Cooperation Programme. The Single Operation within the programme is implemented by the ESPON EGTC and co-financed by the European Regional Development Fund, the EU Member States and the Partner States, Iceland, Liechtenstein, Norway and Switzerland.