

Version 28 September 2018

VACANCY

Lawyer/European and Luxembourg law at the ESPON EGTC in Luxembourg

Deadline for Applications: 31 October 2018

ESPON EGTC is recruiting a Lawyer for a fixed-term period of two years to support the implementation of the Single Operation financed by ESPON 2020 Cooperation Programme. The new staff member is expected to take up the position as early as possible after the selection, and in any event by January 2019 at the latest.

Please read before applying: [What is ESPON EGTC?](#)

The job as Lawyer/European and Luxembourg law

As lawyer you will be responsible for giving legal advice on matters in relation to EU regulations and Luxembourg law relevant for the implementation of the Single Operation under the ESPON 2020 Cooperation Programme.

In this context, you will contribute with appreciation and interpretation of rules and their application in relation to the activities of the ESPON EGTC.

The ESPON EGTC implements all its external activities according to a Multi-Annual Work Programme and Annual Work Plans. The implementation shall be done only through public procurement procedures. These calls for tenders shall in a European programme context as the ESPON 2020 Cooperation Programme respect both European and Luxembourg public procurement and contracting legislation.

Your job will be to advise on, review and check the compliance of the ESPON EGTC activities in relation to the relevant regulations applicable. You will deal with public procurement

procedures, service contracts, employment contracts and any other relevant legal/administrative matters concerning the ESPON EGTC.

Furthermore, Luxembourg is chairing the Assembly of the ESPON EGTC which is established in accordance with a specific EU Regulation. In the running of the Assembly and its activities it will be necessary to support the Assembly chair with legal advice. You will be assigned to the secretary function for the Assembly and prepare Assembly meetings and decisions.

Your job will also require preparing legal documents including opinions in all matters affecting the ESPON EGTC, which might include issues related to Luxembourg labour law. Moreover, legal advice to colleagues within the ESPON EGTC will become part of your daily routine.

You will share the tasks on legal issues with the permanent ESPON EGTC lawyer that will work during this period on part time.

The post as Lawyer/European and Luxembourg law will in organisational terms be assigned to the Unit for Administration and Management.

Qualifications required

You carry an advanced University degree (Master's degree or equivalent) in Law.

You preferably have at least 3 years of relevant working experience, covering legal issues related to international/EU programmes, public procurement and project management. Candidates with less work experience may also be considered if they have sufficiently convincing skills and competences.

Your juridical skills cover European law and preferably Luxembourg law too.

You have insight in European regulations related to ESIF and Cohesion Policy 2014-2020 and you are acquainted with EU law, and desirably with Luxembourg law, relevant for public procurement and other fields.

You possess good juridical knowhow and administrative flair, particularly in the fields of public procurement, contract administration and labour law. In this context preference will be given if you can demonstrate experience in relation to concrete implementation of calls for tender and contract management.

You have good communication skills in English and French.

Applying for the posts

Your application shall include a brief letter (maximum one page) expressing your motivation and expectations as well as your qualifications and experience in relation to the post. In addition, you shall submit your Curriculum Vitae (preferably in Europass format) including the main details concerning your professional experience and educational background of relevance for the post as well as the personal and language skills you may bring. All documents should be sent in English.

In case you are selected for the post you will be asked to present certified copies of your degree/diplomas as part of the contracting.

Please send your application (motivation letter and CV) by e-mail to recruitment@espon.eu indicating **Lawyer/European and Luxembourg law** in the subject line of the email.

The deadline for submitting your application is Wednesday, the **31st of October 2018 at 16.00**.

Selection procedure

The ESPON EGTC will establish a Selection Board, which will invite the best qualified candidates for an interview. All interviews will take place in Luxembourg and are foreseen to take place by the end of **November/beginning of December 2018**.

In the selection process the ESPON EGTC applies a policy of equal gender.

Conditions

You will be offered a full time (40 hours/week) fixed-term employment contract (*contract à durée déterminée*) of two years. A competitive salary will be paid in relation with your experience.

The ESPON EGTC is serving a pan-European programme which is mirrored in the composition of staff. You will have at the ESPON EGTC a diversity of colleagues from different countries in Europe and be part of a multi-cultural working environment which favours cooperation and team work.

Information

You may request further information about the vacant post and the ESPON EGTC by sending an email to recruitment@espon.eu or by calling Mr. Teofil GHERCA on 00352-20 600 280 30.

More information on the ESPON 2020 Cooperation Programme and the ESPON EGTC can be accessed on <http://www.dat.public.lu/index.html> and www.espon.eu.

ESPON 2020 – More information

ESPON EGTC

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The ESPON EGTC is the Single Beneficiary of the ESPON 2020 Cooperation Programme. The Single Operation within the programme is implemented by the ESPON EGTC and co-financed by the European Regional Development Fund, the EU Member States and the Partner States, Iceland, Liechtenstein, Norway and Switzerland.

What is the ESPON EGTC?

The ESPON EGTC is a European Grouping on Territorial Cooperation. As part of a renewal of ESPON it has been established according to European law to deliver the content envisaged by the ESPON 2020 Cooperation Programme. The ESPON EGTC is established with an Assembly including members of the 3 Belgian regions and Luxembourg, the latter hosting the ESPON EGTC.

The ESPON EGTC is currently employing 22 people within two units:

- Unit Evidence and Outreach devoted to the evidence production and outreach activities to be implemented as part of the Single Operation;
- Unit for Administration and Management responsible for the Administration and Management of the ESPON EGTC.

What is the ESPON 2020 Cooperation programme?

The ESPON 2020 Cooperation Programme is related to EU Cohesion Policy and shall play the specific role supporting policy development, institutional capacity, effective policymaking and efficient public administration with European territorial evidence and in doing so pursue the following overarching mission:

ESPON 2020 shall continue the consolidation of a European Territorial Observatory Network and grow the provision and policy use of pan-European, comparable, systematic and reliable territorial evidence.

The ESPON 2020 Cooperation Programme has a budget of almost EUR 50 million for the period 2014-2020 which is financed mainly by the European Commission, as well as by the 28 EU Member States and 4 Partner States, Iceland, Liechtenstein, Norway and Switzerland. Luxembourg is the seat of the Managing Authority

[Read more about ESPON EGTC](#)